

**Graduate Program
Master of Laws (LL.M)
Santa Clara University
School of Law**

**APPLICATION FOR ADMISSION
LL.M.**

United States Law

To the applicant:

Thank you for your interest in Santa Clara University's LL.M. programs. The programs for which this application is submitted are designed for individuals who received their primary legal training *outside of the United States*.

You may select an LL.M. program in general United States Law (LL.M. in U.S. Law) or you may specialize in:

- * Intellectual Property Law (LL.M. in U.S. Intellectual Property Law);
- * Human Rights Law (LL.M. in U.S. Human Rights Law); or
- * International and Comparative Law (LL.M. in International and Comparative Law)

Applications and supporting documentation should be received in our office by **April 21, 2008**.

For assistance, advice, or information, please call the Office of Graduate Legal Programs at 408-554-1963, or e-mail us at: llmadmissions@scu.edu.

To apply:

1. **Complete** this application. Use ink. Print clearly using block letters or type.
2. **Application service fee:** A non-refundable fee of \$100 (U.S.) must accompany the application. Please make checks payable to *Santa Clara University*. The check must be drawn on a U.S. financial institution and paid in U.S. Dollars.
3. **Documentation** is required to complete this application. You must provide Santa Clara Law with all of the following to complete your application:
 - a) *TOEFL score.* If English is not your native language you must take the test of the National Council on the Testing of English as a Foreign Language (TOEFL). This test must have been taken within two years of the date of this application. Your certified score must be submitted to Santa Clara Law. **The Santa Clara Law TOEFL code is 4851.** *If English is your native language, so note on this application. Native English speakers are not required to take the TOEFL test.*

b) *Transcripts* (official and validated) of all colleges, graduate schools, and professional schools you have attended or are attending. The transcript must be in English. We strongly recommend that you register for the LSAC, LL.M. Credential Assembly Service.

c) *Photographs*: Two passport-sized color photographs in professional attire.

d) *Personal Statement*, written by you that discusses your personal background, experience, education, as well as your educational and professional goals. The statement should explain why you desire to pursue this program and discuss your ultimate career goals.

e) *Resumé or Curriculum Vitae*. A two- or three-page outline summary of vital professional information about yourself.

f) *Letters of Recommendation*: Letters of recommendation are NOT required. However, support letters received in a timely fashion will be considered in making the admission decision. No more than two such support letters should be submitted. Letters of recommendation should be mailed by the person making the recommendation directly to the address below, and should not be attached to this application.

4. Submit completed application, deposit, and documentation to:

**Santa Clara University
School of Law
Graduate Legal Education - Admissions
500 El Camino Real
Santa Clara, CA 95053-0424
U.S.A.**

Applicants are strongly encouraged to register for the LSAC, LL.M. Credential Assembly. Applicants using this service will be accorded priority of consideration. Contact: Law Services, Box 2000, Newton, PA 18940, Telephone, 215 -968-1001. See, www.lsac.org.

5. **Deadline:** Applications and full documentation must be received by **April 21, 2008**.

THE APPLICATION:

I. Basic Information

Name: _____
 First (or given) Middle Family

Title: [] Mr. [] Ms. [] Dr. [] other

Gender: [] Male [] Female

Date of Birth: _____/_____/_____

Place of Birth: _____

Nationality or Citizenship (county of passport):

Current Address: current until _____/_____/_____

Home Phone _____ Cell Phone _____

E-mail address

Permanent Address (if different):

Permanent Phone _____

Law School Admissions Council (LSAC) Account Number (if applicable):

II. Program Applied For:

I am applying for admission to the LL.M. program in: (Select one)

- United States Law - General Studies
- United States Intellectual Property Law
- United States Human Rights Law
- International and Comparative Law

*All programs begin in late July with the required introductory course
“*Introduction to United States Law.*”

The above allows us to anticipate enrollment emphasis. After admission or matriculation, students may move between programs with no financial penalty.

III. Educational, Professional, and Personal Background:

A. Colleges, Universities, and Professional Schools Attended:

Please list all colleges, universities, or professional schools you have attended. Indicate degrees or diplomas your have earned or expect to earn:

Name of Institution	Location	Dates attending	Degree/Diploma	Area of Study
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Official transcripts from the above institutions are required. The transcripts must verify degrees earned; grades for each course; and, if possible, grade averages and/or rank. If you will not receive your degree until after the date of this application, please so indicate above, with expected date of degree. Insure that, upon graduation, the certified degree is supplied to us. You can be admitted on condition that you receive your law degree prior to your matriculation at Santa Clara.

B. Academic Rank and Honors

1. Grades: Indicate approximate grade average for all courses taken while in colleges or universities _____

2. Rank or honors: Indicate class rank by percentage (“top 10%”, “top 50%”) or honors (“cum laude,” “first class,” “with distinction,” etc. (if available)).

- Transcript should (if possible) reflect honors, rank, and grade averages.

If rank is not available officially, indicate your relative level of accomplishment (e.g., “outstanding,” “superior,” “average,” or “below average”).

3. If your grades or rank place(s) you “below average,” please attach in a separate sheet an explanation for your performance AND/OR provide reasons why you could expect to perform satisfactorily in a graduate program. Such explanation might include subsequent professional experience, additional educational work, etc.

4. Indicate recognition of academic excellence or accomplishment (honor societies, awards, etc.).

5. Indicate academic activity such as editor of legal journal, officer of student organization, moot court competitor, etc.

6. Have you been disciplined, suspended, or expelled by an institution of higher education? [] Yes [] No

If “yes,” please explain fully on an attached separate sheet.

7. Publications: Have you had published any scholarly work, as a law student or as a professional? [] Yes [] No

If “yes,” provide full title(s) and reference citation(s).

C. Occupational Experience

Your resumé and personal statement (please attach these as separate documents) should

detail your personal and occupational experience. Below please provide the basic information about your past and current employment:

Employer	Telephone number	Dates	Type of Employment
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you been dismissed, discharged, or asked to resign from employment?

Yes No

If “yes” please explain circumstances in an attached separate sheet.

Explain any professional honors you have received (“lawyer of the year,” “president of the bar association,” “best publication in legal journal,” etc.).

D. Professional Certification or Qualification

Have you been admitted to the bar of the legal profession, are you licensed to practice law, or do you possess other professional certifications?

Yes No

If “yes,” please list (stating jurisdictions):

Are you currently in good standing in the jurisdictions to which you were admitted to practice law?

Yes No

If “no,” please explain in an attached separate sheet.

E. Language Skills

1. Your native language or language of greatest fluency:

2. English Language Skill:

- a. Are you a native speaker of English? [] Yes [] No
b. If "No," how would you describe your facility or skill with the English language (excellent, above average, adequate, struggling) in each of the categories?

1) Reading vocabulary:

2) Reading speed:

3) Spoken - ability to be understood by English speakers:

4) Conversation: ability to understand others speaking English, particularly lectures delivered in English:

5) Written. Ability to express myself in English on essays and write examinations in English:

- c. If not a native speaker of English, indicate your experience in using the English language (e.g., "academic - in college," "professional - in my work," "travel or living in English speaking country," etc.)

* If English is not your native language you must take the test of the National Council on the Testing of English as a Foreign Language (TOEFL). This test must have been taken within two years of your application. Your official score must be submitted to Santa Clara Law. The Santa Clara Law TOEFL code is 4851.

- d. Have you taken the TOEFL test? [] Yes [] No

If "yes," list dates you took the test: _____

If "no," when will you be taking the TOEFL test? _____

Your application will not be considered until the TOEFL test score has been *received* by Santa Clara Law. We recommend that you not submit this application until you can supply a TOEFL score. It is your responsibility to see that the official score is submitted to Santa Clara Law.

e. TOEFL score _____

3. Other, non-English, non-native languages in which you have some fluency:

Language(s): _____

F. Experience Abroad:

1. Have you spent any time in the United States? [] Yes [] No
If "yes," please state where in the United States you have been, the nature of your visit (e.g., travel, education, work), and the length of time of your stay:

2. What countries, other than your native country, have you visited?

3. In what countries other than your native country have you spent extensive periods of time (more than two months)? What was the purpose of the visit(s) (education, employment, personal travel, etc.)?

G. Immigration Status and Information:

1. Country of Birth _____
2. Country of Current Permanent Residence _____
3. Passport: Nation and Place of issue _____
Passport number _____ Passport expiration date _____
4. United States Immigration Status: U.S. citizenship Yes [] No []

If you are not a U.S. citizen, do you have permanent resident status in U.S.?

Yes [] No []

Visa status/type _____

Will you require an F-1 (student) visa? Yes [] No []

H. Finances:

If you are a foreign attorney or foreign student who must submit an I-20 Request Form, you will be required to provide proof of financial resources sufficient for your travel to and from the United States, your tuition, and your living expenses while in the United States. Please summarize below:

Amount provided:

- Personal funds \$ _____
 Family funds \$ _____
 Sponsor \$ _____
 - Name of Sponsor: _____
 Other sources \$ _____
 - Explain sources: _____

I. Other:

1. Have you ever been convicted of a crime (misdemeanor or felony)?

- Yes No

If “yes,” please explain nature of the offense, disposition thereof, and other relevant information. (Use a separate sheet to explain fully.)

2. Are you applying to other graduate or LL.M. programs?

- Yes No

If “yes” please indicate where you are applying (not required):

3. How did you hear about the Santa Clara Law LL.M. program?

- poster worldwide web professor
 former Santa Clara student
 other _____

IV. Certification and Signature

I hereby certify that the information I have provided in this application and in all attached and separately submitted supporting documents is complete and accurate to the best of my knowledge and belief. I agree to provide updated information if my answer to any of the

application questions should change between now and my matriculation at Santa Clara Law. I further certify that I have attended no other institution other than those listed above, herein, and that I understand that all materials and transcripts submitted to Santa Clara Law in conjunction with this application become the property of Santa Clara Law and will not be returned to me.

Signature: _____ Date: _____

Printed Name: _____

V. Return Original Signed Application with Application Fee to

**Santa Clara University
School of Law
Graduate Legal Education - Admissions
500 El Camino Real
Santa Clara, CA 95053-0424
U.S.A.**

It is your responsibility to see that all supporting documents, such as academic transcripts and TOFEL scores, are submitted to the above address and received before the April 21, 2008 deadline. Your application cannot be processed until all required documentation is received.